



MEDIA CONSENT POLICY

1. PURPOSE

This policy relates the collection and use of photographs, videos and sound recordings of participants who attend Lift Up Voices' programs and activities.

2. SCOPE

This policy applies to all Lift Up Voices participants, directors, staff members, volunteers and individuals who are engaged in Lift Up Voices programs and activities.

3. POLICY & PROCEDURES

- Lift Up Voices collects and securely stores personal information, including photographs, videos and sound recordings, in accordance with the *Privacy Act (1988)* and our *Privacy and Confidentiality Policy*.
- Consent for the use of media materials is given voluntarily by completing the 'Media Consent Form' provided by Lift Up Voices. Participants have the option to provide consent for specific media uses by selecting the relevant sections on the form. All areas on the form are optional and participants may choose to opt in or out of each section according to their preferences. Lift Up Voices respects the autonomy and choices of participants regarding the use of their media.
- Lift Up Voices will not use any media material in any way that would cause embarrassment or misrepresent the intent of a participants' participation.
- Lift Up Voices acknowledges and understands that the intellectual property rights remain the sole property of copyright owners (songwriters, producers, publishers) and that the Media Permission Form is not meant to transfer ownership or copyright of these materials.
- No fee or payment will be provided to a participant by Lift Up Voices for granting media permission any claim for remuneration, residuals, royalties or any other payment in respect of usage by Lift Up Voices is waived.
- The Media Permission Form is valid until the end of a participants' involvement with Lift Up Voices. Participants have the option to revoke their consent at any time by emailing team@liftupvoices.com.au.

4. REVIEW

This Policy will be reviewed on a two-yearly basis. However, if at any time the legislative, policy or funding environment is so altered that the policy is no longer appropriate in its current form, the policy will be reviewed immediately and amended accordingly.

Date Adopted:	6.3.24	Next Review Date:	6.3.26	Version:	01	Page 1 of 1
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